

Franklin County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Homeless Students	Descriptor Code: 6.503	Issued Date: 03/13/03
		Rescinds:	Issued:

1 In order to ensure that homeless students have equal access to the same free appropriate public education
2 as provided to other students, the following shall apply:¹

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4 Homeless students are individuals who lack a fixed, regular and adequate nighttime residence and include
5 the following:

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7 1. Students who are sharing the housing of other persons due to loss of housing, economic hardship or
8 a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of
9 alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned
10 in hospitals; or are awaiting foster care placement.
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12 2. Students who have a primary nighttime residence that is a public or private place not designated for
13 or ordinarily used as a regular sleeping accommodation for human beings.
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15 3. Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing,
16 bus or train stations or similar settings.
- 17
18 4. Migratory students who meet one of the above described circumstances.

19 20 **ENROLLMENT/PLACEMENT**

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22 The district will consider the best interests of the student with parental involvement in determining
23 whether the student should be enrolled in the school of origin or the school that nonhomeless student who
24 lives in the attendance area in which the homeless student is actually living are eligible to attend. To the
25 extent feasible, and in accordance with the student's best interest, the student should continue his/her
26 education in the school of origin, except when contrary to the wishes of the parent or guardian. If the
27 student is unaccompanied by a parent or guardian, the homeless coordinator will consider the views of
28 the student in deciding where the student shall be educated. The choice regarding placement shall be made
29 regardless of whether the student lives with the homeless parents or has been temporarily placed
30 elsewhere.

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32 The school selected shall immediately enroll the homeless student, even if the student is unable to produce
33 records normally required for enrollment, such as previous academic records, immunization records, proof
34 of residency or other documentation. However, the district may require a parent or guardian of the student
35 to submit contact information.

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37 The district shall provide a written explanation, including a statement regarding the right to appeal, to the
38 homeless student's parent/guardian, or to the homeless student if unaccompanied, if the district sends the
39 student to a school other than the school of origin ("*school of origin*" is defined as the school that the
40 student attended when permanently housed or the school in which the student was last enrolled) or other
41 than a school requested by the parent or guardian.

1 If a dispute arises over school selection or enrollment in a school, the student shall be immediately
2 admitted to the school in which enrollment is sought, pending resolution of the dispute. The student or
3 parent/ guardian shall be referred to the district homeless coordinator, who will carry out the dispute
4 resolution process as expeditiously as possible.

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6 **SERVICES**

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8 Each homeless student shall be provided services comparable to services offered to other students in the
9 district including, but not limited to, transportation services; educational services for which the student
10 meets eligibility criteria, such as educational programs for disadvantaged students, students with disabili-
11 ties and gifted and talented students; vocational programs and technical education; school meals programs;
12 preschool programs; before- and after-school care programs and programs for students with limited
13 English proficiency. Homeless students will not be segregated in a separate school or in a separate
14 program within a school based on the student's status as homeless.

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16 **TRANSPORTATION**

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18 In the event that it is in the best interest of the homeless student to attend the school of origin, transportation
19 to and from school shall be provided at the request of the parent/guardian or, in the case of an unaccom-
20 panied student, the homeless coordinator. If the student's temporary housing is outside the district of the
21 school of origin, the [district name] will work with the school of origin to agree on a method to apportion
22 the responsibility and costs for transporting the student. If an agreement cannot be reached, the costs will
23 be shared equally.

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25 **RECORDS**

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27 Any records ordinarily kept by the school, including immunization records, academic records, birth
28 certificates, guardianship records and evaluations for special services or programs of each homeless child
29 or youth shall be maintained so that appropriate services may be given the student, so that necessary
30 referrals can be made and so that records may be transferred in a timely fashion when a homeless student
31 enters a new school district. Copies of records shall be made available upon request to students or parents
32 in accordance with the Family Educational Rights and Privacy Act.

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34 **COORDINATOR**

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36 The Board designates the following individual to act as the district's homeless coordinator:

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38 Attendance Supervisor
39 215 S. College Street
40 Winchester, TN 37398
41 Phone: (931) 967-0626
42 FAX: (931) 967-7832

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44 The district shall inform school personnel, service providers and advocates working with homeless
45 families of the duties of the district homeless coordinator. The homeless coordinator shall ensure that:

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- 47 1. Homeless students are identified by school personnel and through coordination activities with
48 other entities and agencies.

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- 2. Homeless students enroll in, and have a full and equal opportunity to succeed in, schools in the district.
- 3. Homeless families and students receive educational services for which such families and students are eligible, including Head Start, Even Start and preschool programs administered by the district and referrals to health care services, dental services, mental health services and other appropriate services.
- 4. The parents or guardians of homeless students are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.
- 5. Public notice of the educational rights of homeless students is disseminated where such students receive services, such as schools, family shelters and soup kitchens.
- 6. Enrollment disputes are mediated in accordance with law.
- 7. The parent or guardian of a homeless student and any unaccompanied youth, is fully informed of all transportation services, including transportation to the school of origin and is assisted in accessing transportation to the school selected.
- 8. Unaccompanied youths will be assisted in placement or enrollment decisions, their views will be considered and they will be provided notice of the right to appeal.
- 9. Students who need to obtain immunizations, or immunization or medical records, will receive assistance.

Legal Reference:

- 1. McKinney-Vento Education Assistance Improvements Act of 2001 Subtitle B §§ 721-725

Cross Reference:

- Student Transportation 3.400
- Parental Involvement 4.502
- Promotion and Retention 4.603
- School Admissions 6.203
- Migrant Students 6.504